

# JBF EXPRESS

## APPLICATION FOR EMPLOYMENT FOR ALL APPLICANTS

Applications are received and employees are hired without regard to race, creed, color, sex, religion, age, national origin or physical or mental handicap

### PERSONAL INFORMATION

**Name:** \_\_\_\_\_ **Social Security #** \_\_\_\_\_  
(Last) (First) (Middle)

**Phone #** \_\_\_\_\_

**Address** \_\_\_\_\_ **How Long?** \_\_\_\_\_  
(Street) (City) (State & Zip)

Previous address  
if current address

is less than 3 years \_\_\_\_\_ **How Long?** \_\_\_\_\_  
(attach additional sheet if necessary) (Street) (City) (State & Zip)

Are you 18 or Older? Yes  No

Are you a citizen of the United States? Yes  No

If you are not a citizen of the U.S. can you provide proof that you can legally be employed in the U.S.? Yes  No

### EMPLOYMENT INFORMATION

Position(s) applying for: \_\_\_\_\_ Shift Preference: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> Date available: \_\_\_\_\_

Type of employment:  Full time  Part time  Temporary Salary expectation \$ \_\_\_\_\_

What days and hours if part time? Mon, Tues, Wed, Thurs, Fri, Sat, Sun Hours: \_\_\_\_\_  
(From) (To) am or pm

Do you have transportation to work? Yes  No

Have you ever applied for a job with us? Yes  No  Have you ever worked for us before? Yes  No

Have you ever been convicted of a crime? If yes, please provide details: \_\_\_\_\_

Are there any experiences, skills, or qualifications that you feel would be beneficial to work with our company? \_\_\_\_\_

### EDUCATIONAL INFORMATION

Schooling	Name of School	Location	Years Completed	Degree/Major	Did you Graduate	Degree/Certificate Received
High School						
College						
Graduate School						
Specialized or Professional Training						
Trade, Business or Technical School						

### MILITARY SERVICE RECORD

Were you in the U.S. Armed Forces? Yes  No  If yes, which Branch? \_\_\_\_\_

List Duties in the Service including special training: \_\_\_\_\_ Did you receive a dishonorable discharge? Yes  No



## **AUTHORIZATION TO PERFORM CRIMINAL BACKGROUND CHECK**

I, \_\_\_\_\_, do hereby authorize JBF Express, Inc. to perform a criminal background check using personal information provided on my employment application. I affirm that all information provided on my application and this form is true, accurate and complete. I understand that if any of the information I have provided on my application or this form is proven false or inaccurate by a background check or am subsequently denied entry into Canada while working for JBF Express due to an undisclosed prior criminal conviction may be grounds for immediate termination and the amount spent by JBF Express on the criminal background check may be deducted from my final paycheck.

Have you ever been convicted of a crime? \*\*please note that this may include "Sealed" convictions as they may be used by Canada CBSA to deny entry into Canada based on a criminal conviction.

(YES OR NO?) \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Full Name: (print) \_\_\_\_\_